**17SH1201 - PROFESSIONAL ENGLISH**

**(Common to all branches)**

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| **Course Category**  | Basic Science  | **Credits**  | 3 |
| **Course Type**  | Theory | **Lecture-Tutorial-Practical**  | 3 - 0 - 0 |
| **Prerequisite**  | Basic level of LSRW skills | **Sessional Evaluation**  | 40 |
| **Semester End Exam Evaluation**  | 60 |
| **Total Marks**  | 100 |

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| **Course Objectives** | 1. To develop their basic professional writing skills in English.
2. To achieve specific linguistic and verbal competence.
3. To acquire relevant skills and function efficiently in a realistic professional working environment.
4. To inculcate the habit of reading and writing.
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| **Course Outcomes** | CO1 | Equip verbal proficiency and face competitive exams such as GATE, GRE, TOEFL, GMAT etc. |
| CO2 | Draft professional writings: Email drafting, professional letters etc. for social and professional contexts. |
| CO3  | Write effective book reviews and make effective notes in professional environment. |
| CO4 | Procure considerable knack in using wide range of vocabulary. |
| CO5 | Write proposals, business letters, project reports and writing proposals. |
| CO6 | Acquire skills: Prepare speeches in analytical and critical procedures.  |
|  | **UNIT –I****DATA INTERPRETATION:** Interpretation and analysis of the data based on text, tables and graphs (linear) – Charts: Bar, Pie etc.**VERBAL**: Verbal reasoning- Analogies, homophones & homonyms. |

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| **Course Content** | **UNIT –II****WRITING:** Email Communication –Writing effective business email.**VERBAL:** Idioms and Phrases – One word substitutes.**UNIT –III****ANALYTICAL WRITING**: Presenting perspective of an issue – Compare and Contrast – Cause and effect – Analyze and argument.**VERBAL**: Affixes: Prefix and suffix – Root words – Derivatives.**UNIT –IV****TECHNICAL WRITING:** Writing Proposals: Significance, structure, style and writing of project reports.**VERBAL:** Synonyms and antonyms.**UNIT –V****WRITING:** Introduction to different kinds of materials: Technical & non-technical – note taking and note making – Identification of important points and precise the content. **VERBAL:** Words often confused.**UNIT –VI****BOOK REVIEWS:** Review of a technical and non-technical – A brief written analysis including summary and appreciation.**VERBAL:** Sentence completion. |
| **Textbooks& References Books** | **TEXTBOOKS & REFERENCE BOOKS:**1. A Textbook of English for Engineers and Technologists (Combined edition, Vol. 1 & Orient Black Swan 2010.)
2. Word Power Made Easy by Norman Lewis.
3. A Communicative Grammar of English by Geoffrey Leech.
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